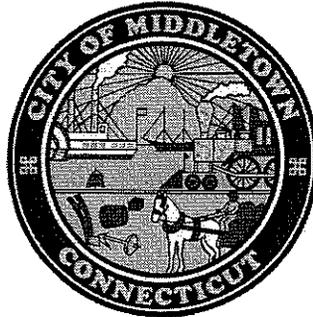


CITY OF MIDDLETOWN
PURCHASING OFFICE
MUNICIPAL BUILDING – ROOM 112
245 DEKOVEN DRIVE
MIDDLETOWN, CT 06457

(860) 344-3465 PHONE
(860) 344-3561 FAX
PURCHASE@MIDDLETOWNCT.GOV



NOTICE OF SALE
#2013-003

SALE OF ONE (1) 1997 SMEAL LADDER TRUCK
FIRE DEPARTMENT
CITY OF MIDDLETOWN

BID OPENING DATE: Tuesday, March 26, 2013 at 11:00 A.M.

QUESTIONS: IN WRITING TO THE PURCHASING OFFICE

FAX: (860) 344-3561
EMAIL: PURCHASE@MIDDLETOWNCT.GOV

DONNA L. IMME, CPPB
SUPERVISOR OF PURCHASES

CARL R. ERLACHER
DIRECTOR OF FINANCE AND REVENUE SERVICES

**NOTICE OF SALE
BID #2013-003
SALE OF ONE (1) 1997 SMEAL LADDER TRUCK
FIRE DEPARTMENT
CITY OF MIDDLETOWN**

The City of Middletown is accepting bids to sell one (1) used 1997 Smeal Ladder Truck. Interested parties may obtain additional information from the City of Middletown, Purchasing Office. **Sealed proposals** shall be addressed to the Supervisor of Purchases, City of Middletown, Room 112, Municipal Building, 245 deKoven Drive, Middletown, CT 06457 and shall be clearly marked as described in these specifications. Proposals will be accepted until **Tuesday, March 26, 2013 at 11:00 a.m.** for the following:

**NOTICE OF SALE
#2013-003
SALE OF ONE (1) 1997 SMEAL LADDER TRUCK
FIRE DEPARTMENT**

Proposal documents may be obtained at the Purchasing Office, Room 112, Municipal Building, 245 DeKoven Drive, Middletown, CT., Monday - Friday, between the hours of 8:30 a.m. and 4:30 p.m. for a fee of **\$.50 per page**. It is preferred that they are downloaded free of charge on the City of Middletown web site: www.MiddletownCT.gov. All questions concerning this bid should be directed in writing to the Purchasing Department via fax at 860-344-3561 or email at purchase@MiddletownCT.gov.

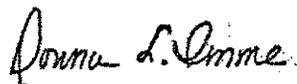
Bid documents, amendments to proposals or withdrawals of proposals received after the time set for the receipt of proposals **will not be considered**. The City of Middletown reserves the right to waive any defect or irregularity in any proposal and shall reserve the right to reject any or all proposals.

A pre-bid meeting has been scheduled for Tuesday, March 12, 2013 at 10:00am at the Fire Department, 169 Cross Street, Middletown, CT. The truck will be located at the above site and can be inspected during this meeting. Bidders are encouraged to attend this meeting to make themselves familiar with the conditions of the truck. **Site visits outside of this meeting must be coordinated through the Purchasing Department at 860-344-3465.**

The truck being sold is in **"as is condition" without any warranty**. Interested parties shall perform an inspection of the truck prior to placing an offer/bid to familiarize themselves with the current conditions. Failure to inspect the truck does not offer any recourse to the bidder for any unknown conditions. Transportation and removal of truck from the property will be the responsibility of the awarded bidder. Arrangements must be made within **two weeks of accepted bid**.

All bids and proposals are subject to, and must comply with the equal opportunity and non-discriminatory provisions set forth in the Affirmative Action Plan of the City of Middletown.

Date: **03/05/2013**
Middletown, Connecticut



Donna Imme, CPPB
Supervisor of Purchases

PURCHASING DEPARTMENT
CITY OF MIDDLETOWN
BID ATTACHMENT

CHAPTER 26, CONTRACTS

ARTICLE I – EQUAL OPPORTUNITY IN EMPLOYMENT

26-1 Contract Provisions Required

Every contract made by or on behalf of the City of Middletown for the construction, lease, alteration or repair of any public building or public work, or for the purchase, manufacture, sale or distribution of materials, equipment or supplies shall contain provisions providing for equal opportunity in employment.

26-2 Enforcement Officer

The Human Relations Director, who is the City's Affirmative Action Officer, shall have the authority to enforce this ordinance.

26-3 Provisions to be Included

- A. Every contract for the construction, alteration or repair of any public building or public work shall contain the following provisions approved by the Human Relations Director:

The contractor agrees and warrants that in the performance of this contract he will not discriminate or permit discrimination against any person or group of persons on the grounds of race, color, religious creed, age, marital status, general identity or expression, national origin, ancestry, sexual orientation, mental retardation or physical disability, including, but not limited to, blindness, unless it is shown by such contractor that such disability prevents performance of the work involved, political belief, Vietnam Era Veteran status, Union membership, genetic History, criminal record (unless the provisions of Section 46a-60, 46a-80(b) or 46a-81 of the Connecticut General Statutes are controlling or there is a bona fide occupational qualification excluding persons in one of the protected groups) present or past history of mental or physical disability, or sexual orientation in any manner is prohibited by the laws of the United States or of the State of Connecticut or the City of Middletown in any manner prohibited by the laws of the United States, the State of Connecticut, or the City of Middletown. The contractor also agrees to provide the Affirmative Action Officer of the City of Middletown with such information that may be requested concerning the employment practices and procedures of the contractor as related to the provisions of this article.

- B. The aforesaid provision shall include, but not be limited to, the following: advertising, recruitment, layoff, termination, rates of pay or other forms of compensation, conditions or privileges of employment selection for apprenticeship, selection or retention of subcontractors, or in the procurement of materials, equipment or services.

TRUCK SPECIFICATIONS

ONE (1) 1997 SMEAL LADDER TRUCK

Year of Manufacture: 1997	Mileage: 21,231
Fire Body Mfg: Smeal	Chassis make/model: Spartan
Cab type: Four door, Seats Six, Four SCBA seats	Air conditioned
Depth of upper cabinets: 15"	Depth of lower cabinets: 23"
Tandem Axle	GVW Ratings Front / Rear: 21,500 / 54,000
Wheelbase: 20' 6"	Height: 12' 1"
Length: 48'	Width: 8' 8"
Engine Mfg: Detroit Diesel	Engine Type: Diesel
Engine Model: Series 60	Engine HP: 470 @2100 RPM
Engine HRS: 7,712	Pump & Roll: No
Transmission Make: Allison	Trans/Mod: HD 460/Automatic
Power Steering	4 Wheel Drive: N
Brake Type: Air Disk / S Cam	Aux Brake: Telma
90% Tire Tread, Front & Rear	Heavy Duty Battery System

AERIAL LADDER DATA

Aerial Ladder Mfg: Smeal	Aerial Ladder Length: 100'
Aerial Ladder Mount: Rear	Aerial Hours: 1,258
Aerial Test Date: November, 2012	Aerial Ladder Type: Rear mount steel truss ladder with platform

WARNING LIGHTS

Top (Cab) / Front: Whelen/Edge	Rear: Whelen/L32
Siren: Whelen / Federal 2QB	Airhorns: Grover

SPECIALTY EQUIPMENT

Generator Mfg: Onan (397 Hours)	Gen/Watts: 7.5 Watts
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OTHER EQUIPMENT

99' Duo Safety ground ladder compliment: (1) 35' 3 section, (1) 24' 2 section, (2) 16' roof, (1) 10' folding attic
(1) Motorola CDM 1250 VHF, (1) Motorola Mara Trac Low Band with Scanning Head

REPAIRS PERFORMED

2012 – Replaced snubbers
2012 – Replaced platform swivel
2010 – Replaced cross members for rear stabilizer bars. Rebuilt rear suspension
2004 – Replaced transmission
 Maintenance repair sheet can be submitted upon request
No repairs currently needed

BID #2013-003
SALE OF ONE (1) 1997 SMEAL LADDER TRUCK
FIRE DEPARTMENT

Issue Date: 03/05/2013 Reply Date: Tuesday, March 26, 2013 at 11:00 am

I, the undersigned have examined the ladder truck which the City of Middletown plans to sell and understand that the City is selling the item in **"as is condition without any warranty"**.

In addition, it is the intent of the City to award the contract to the highest responsible bidder(s) submitting the highest **offer/bid, providing that offer is acceptable to the City of Middletown. The City of Middletown shall reserve the right to award based upon what is in the best interest of the City.**

Interpretations and Addenda - Every request for an interpretation shall be made in writing **at least seven days** before the established date for receipt of bids. **Questions may be sent via fax to (860) 344-3561 or via email to purchase@middletownct.gov. The last day to submit questions is Tuesday, March 19, 2013 by 3:00pm.** The Purchasing Supervisor will arrange as Addenda, which shall become a part of the contract, all questions received as above provided and the decision regarding each. At least five days prior to the established date for receipt of bids, the Purchasing Supervisor will post said addenda to the City website at **www.middletownct.gov**. Non-receipt of said addenda shall not excuse compliance. It is the bidder's responsibility to determine whether any addenda have been issued and if so whether he/she has received a copy of each. No oral interpretations shall be made to any bidder as to the meaning of the Contract Documents or to be effective to modify any of the provisions of the Contract Documents. Any addenda issued during the bidding period shall supersede previous information.

We acknowledge receipt of the following addendum, if applicable:

Addendum # _____ Date _____ Addendum # _____ Date _____

In the event that equal bids are submitted, the award will be made to the bidder who submitted their proposal first, as received by the City of Middletown verified time stamp.

THE BID MUST BE SIGNED BY THE BIDDER TO BE ACCEPTED:

COMPANY

PRINTED NAME

SIGNATURE

TOTAL BID AMOUNT FOR ITEM LISTED: \$ _____

ITEM	DESCRIPTION	TOTAL AMOUNT
1	<p>PURCHASE ONE (1) 1997 SMEAL LADDER TRUCK</p> <p>The truck being sold is in “as is condition” without any warranty. Interested parties shall perform an inspection of the truck prior to placing an offer/bid to familiarize themselves with the current conditions. Failure to inspect the truck does not offer any recourse to the bidder for any unknown conditions. Transportation and removal of truck from the property will be the responsibility of the awarded bidder. Arrangements must be made within <u>two weeks of accepted bid.</u></p> <p>BIDDER MUST PROVIDE AN INSURANCE CERTIFICATE PRIOR TO THE REMOVAL OF THE TRUCK, IN ACCORDANCE WITH THE REQUIREMENTS LISTED HERE-IN.</p>	<p>\$ _____</p>

PLEASE NOTE: All of the information below is REQUIRED. Please do not leave any information blank. Thank you.

Corporation Name (if applicable)

Company Name

Mailing Address:

REMIT TO Address (If different from mailing addr.):

Address

Address

City, State and Zip

City, State and Zip

FEIN NUMBER: _____ -- _____

Type of Organization:
(Please Check One)

____ Individual / Sole Proprietor

____ Limited Liability Company

____ Corporation

____ Other: _____

Contact Information

Contact Name: _____ Title: _____

Additional Contact: _____ Title: _____

Phone Number: _____ Fax: _____

Email Address: _____

Website: _____

SIGN HERE: I hereby certify that the above information is correct.

Print or Type Name & Title

Signature

Date

WITH EACH PROPOSAL, THE BIDDER SHALL SUBMIT A SIGNED NON-COLLUSIVE STATEMENT ON THE FORM ENCLOSED HERE-IN.

CITY OF MIDDLETOWN CONNECTICUT

NON-COLLUSIVE BID STATEMENT

All bidders are required to sign a Non-Collusive Statement with all public bids as follows:

1. The bid has been arrived at by the bidder, independently and has been submitted without collusion with, and without any agreement, understanding, or planned common course of action with any other bidder of materials, supplies, equipment, or services described in the Invitation to Bid, designed to limit independent bidding or competition; and

2. The contents of the bid have not been communicated by the bidder or its employees or agents to any person not an employee or agent of the bidder or its surety on any bond furnished with the bid, and will not be communicated to any person prior to the official opening of the bid.

Date _____

Signed

Company

Address

Telephone Number

EXHIBIT A - INSURANCE REQUIREMENTS

BID #2013-003 SALE OF ONE (1) 1997 SMEAL LADDER TRUCK

A. GENERAL REQUIREMENTS:

The **BIDDER** shall be responsible for maintaining insurance coverage in force for the life of this contract of the kinds and adequate amounts to secure all of the **BIDDER'S** obligations under this contract with an insurance company(ies) with an AM Best Rating of A- VIII or better licensed to write such insurance in the State of Connecticut.

The insurer shall provide the City of Middletown with original completed **Certificates of Insurance signed by an authorized representative of the insurance company(ies)** prior to purchase order/contract issuance. The completed Certificate shall confirm the insurer agrees to endeavor to give the City of Middletown written notice at least thirty (30) days in advance of any termination, expiration, or any and all changes in coverage.

Such insurance or renewals or replacements thereof shall remain in force during the **BIDDER'S** responsibility under this contract.

The **BIDDER**, at their own cost and expense, shall procure and maintain all insurances required and shall name the City of Middletown as an Additional Insured on all contracts, except Workers' Compensation and Professional Errors & Omissions coverages. Coverage is to be provided on a primary, noncontributory basis.

In order to facilitate this requirement for insurance, it is recommended that the BIDDER forward a copy of these requirements to their insurance representative(s).

B. SPECIFIC REQUIREMENTS:

(1) Workers' Compensation Insurance -

The **BIDDER** shall provide Statutory Workers' Compensation Insurance, including Employer's Liability with limits of:

\$100,000 Each Accident
\$500,000 Disease, Policy Limit
\$100,000 Disease, Each Employee

(2) Commercial General Liability Insurance -

The **BIDDER** shall carry Commercial General Liability insurance (Insurance Services Offices Incorporated Form CG-0001 or equivalent). A per occurrence limit of \$1,000,000 is required. The Aggregate Limit will be not less than \$1,000,000. Any deviations from the standard unendorsed form will be noted on the Certificate of Insurance.

(3) Business Automobile Liability Insurance -

The **BIDDER** shall carry Business Automobile Liability insurance (Insurance Services Office Incorporated Form CA-00001 or equivalent). A combined single limit each

accident of \$1,000,000 is required. "Any Auto" (symbol 1 or equivalent) is required. Any deviations from the standard unendorsed form will be noted on the Certificate of Insurance.

C. SUBCONTRACTOR REQUIREMENTS:

The **BIDDER** shall require the same insurance that it is required to carry by the City of Middletown to be carried by any subcontractors and independent contractors hired by the **BIDDER** and to obtain **Certificates of Insurance** before subcontractors and independent contractors are permitted to begin work.

The **BIDDER** shall require that the City of Middletown be named as Additional Insureds on all subcontractors and independent contractors insurance before permitted to begin work. Coverage is to be provided on a primary, noncontributory basis.

The **BIDDER** and all subcontractors and independent contractors and their insurers shall waive all rights of subrogation against the City of Middletown and its officers, agents, servants and employees for losses arising from work performed by each on this contract.

D. OTHER

- If any policy is written on a "claims-made" basis, the policy must be continually renewed for a minimum of two (2) years from the completion date of this contract. If the policy is replaced and/or the retroactive date is changed, then the expiring policy must be endorsed to extend the reporting period for claims for the policy in effect during the contract for two (2) years from the completion date.
- The City reserves the right to amend amounts of coverage required and types of coverage provided based on work or service to be performed.

**INSURANCE LANGUAGE
APPROVED AS TO FORM:**

DAWN M. WARNER
RISK MANAGER

February 1, 2013
DATE

Bid Return Label

Always use Mailing Label below on all packages when submitting bids to the City of Middletown Purchasing Office for clear identification of your bid response.

Official Bid Documents Enclosed:

BID #2013-003 SALE OF ONE (1) 1997 SMEAL LADDER TRUCK

Return Date: Tuesday, March 26, 2013 at 11:00 a.m.

**City of Middletown Purchasing Department
Municipal Building Room 112
245 DeKoven Drive
Middletown, CT 06457**



